



European Plant Science Organisation
www.epsoweb.org

Publications Officer Job opening

EPSO, the European Plant Science Organisation, has built a strong reputation for work in plant research and science policy at European and national levels. With more than 70 members representing over 220 plant research institutions, departments or universities in Europe, our work supports all areas of plant science.

EPSO is **seeking a highly motivated and dynamic Publications Officer to support its team as a permanent member of staff** at the Brussels office.

Opportunities:

As member of the EPSO team you will use different sources of information and your own inspiration to write and disseminate our briefings on research programmes, our newsletter, articles for the website, publications in various journals and press releases. The EPSO team consists of three staff members of different cultural background and with different expertise.

Tasks:

- Update and manage the EPSO website and social media - Twitter and Facebook
- Research various programmes that offer funding opportunities for plant scientists across Europe and write briefings on these tailored to plant scientists
- Research actively information, coordinate submissions, write and edit articles and publish the EPSO e-newsletter twice a year
- Coordinate the work for the biennial international Fascination of Plants Day and support the public relations work for this
- Research information and write publications for the EPSO website, write articles for other media and journals, and write press releases
- Raise awareness of information resources among members by various communication tools

Requirements:

- Excellent science writing skills, preferably in English, with a proven ability to write in a clear, understandable and interesting way
- Excellent written and verbal communication skills in English
- Degree (BSc, MSc or PhD) in biological or agricultural science
- Strong computational skills, interest in learning how to use new tools
- Good organisational skills, clear analytical mind and ability to manage projects within deadlines, ability to work independently as well as in a team

A plus would be:

- Experience in a similar position
- Knowledge of the European institutions and research funding instruments
- Experience with graphics and / or a website Content Management System
- Taking video interviews and compile these in short videos for YouTube

Applications:

Please send your application as ONE file (pdf or word) consisting of your motivation letter in English including your brut annual salary expectation, your CV and photo by 12 December 2017 to: jobs@epsomail.org with reference 'EPSO-Job-Publications Officer'. Interviews will be held in Brussels on 18 and 19 December 2017. Preferred starting date for the Publications Officer is between 1 and 16 February 2018.

Work permit required for non-EU citizens. Only relevant applications will be answered.
